

Mascoma Community Healthcare
Board of Directors Meeting
Mascoma Community Health Center
March 18, 2019

DRAFT MINUTES

In Attendance: Voting Directors: Dale Barney (chair), Scott Berry, Tim Jennings, Sean Murphy, Michael Paine, Denis Salvail, Alice Schori, Katie Silvius, Peter Thurber, Karen Wolk (secretary), Jill Zambon. Board not attending: John Dow, Ashleigh King, Mary Paquette (treasurer), Curtis Payne, Mike Samson, Louis Shelzi, Andrew Ware. Staff: Donna Ransmeier. One public attendee Geraldine Osgood Recorder: Karen Wolk.

1. Call to Order

Dale Barney called the meeting to order at 6:00 PM.

2. Minutes Approval

Alice Schori moved to approve the Mascoma Community Health Center Board meeting minutes for February 18, 2019 as submitted and amended, seconded by Scott Berry. Approved by all voting Board members. Changes to spelling of Donna Ransmeier in item 3., spelling of Drs. Wiese and Gardner in item D.

3. MCHC and Committee Report Summaries

A. Clinical Director Report

MCHC Clinical Director Donna Ransmeier reported there are now 2622 patients as of March 18, 2019. There are new Dartmouth employee patients as well as their families. Patients, both enrolled and walk-in, with flu are keeping the clinic very busy. Jane Marx, RN is expected to return from medical leave April 2, as expected.

B. Executive Committee

The Executive Committee distributed a report outlining continuing efforts and Actions Taken.

C. Nominating Committee

There were no new nominations to the MCHC Board.

D. Human Resources

Malpractice coverage for anticipated new physician, Dr. Weise, has been approved. This is the final piece required for his credentials for insurance providers. April 1 for him start is now a possibility. Potential new providers include a PA professor at Franklin Pierce to work two half days a week, MD acquaintances of Dr. Gardner, and two MD's who recently quit Urgent Care. We are actively looking for a dental assistant and front desk person especially with dental experience and will consider another PA or nurse practitioner. Board members encouraged to offer any possible persons for these positions to Donna (front desk possibilities) or Scott (professional possibilities). Dental scheduling is at capacity and medical is now fully booked on some days.

E. Physical Plant & Equipment Committee

Under-floor drainage repair in Dental Area is completed with some improvement. Drainage/plumbing back-up problems remain. There is also a problem with the hot water. A needed substantive discussion with ARC will be scheduled soon to specify problem list, remedies and warranty coverage.

F. Healthcare Advisory/Quality and Safety Committee

Work to identify diabetic patients who need 3 month check-ups or who have transferred their care to another facility is nearly done. Current roster reflects those who wish to have their care at MCHC. Reminder letters sent and a few patients very much in need of follow-up were seen and hopefully stabilized. Also looking at those diabetic patients in need of dental care. This outreach and care can be reported to document and evaluate our care for diabetic patients.

G. Development Committee

Tim Jennings distributed a fundraising report in a new format that the Board agreed presents data in a clear and helpful format that shows monthly donations received by donor type and possible/anticipated donation/grant sources. March data to date is not included because Mike Samson is on vacation. We remain at 43% of our fund raising goal of \$600,000 by September 2019. Projection shows \$58,520 needed to be raised from sources yet to be determined.

Tim and Karen made a presentation to the NH Charitable Foundation Upper Valley Advisory Committee on March 15. This group elected to have their quarterly meeting at the Center. We were very happy to showcase our facility, the services we offer, and our plans to partner with First Health Family.

The Enfield Community Access TV station had made a DVD lasting 37 minutes with interviews with Donna, Scott, Tim, Mike and Peter conducted in 2016. It is a credible documentary of how the Center came to be, is likely of historical interest, but does not reflect the Center as it is today. Suggested the Board take the time to look at the DVD. We might ask for an abridged version we could use on our website.

Tim asked for volunteers to staff an information table for the Center at the Mascoma Community Science Fair, March 30 at the High School. Alice Schori will do part of the day.

Tim asked for volunteers to accompany him to the Enfield Business coffee at Visions on Kluge Rd. Friday March 22 at 8 AM.

H. Finance Committee

There is no formal Finance Committee report as Mary is still recovering and Mike is on vacation. Bills are being paid and checks deposited in Mike's absence.

4. Other business

Scott gave an update re: Health First Family collaboration. First part of grant application completed and approved by HRSA. Moving to complete full application by April 11. Requests for letters of support have gone out and over a dozen already received. March 18 call with Health First will determine who needs personal follow-up for a letter. Draft budget for the grant soon available for MCHC review. Draft is progressing well.

5. Adjournment

Peter Thurber moved to adjourn the meeting, seconded by Denis Salvail. All voting members approved. Meeting was adjourned at 6:55 PM

There was no Executive Session on March 18, 2019.