

## **Mascoma Community Healthcare**

### **Minutes of the meeting of the Board of Directors**

**Location: Cardigan Mt. School**

July 11, 2016

Dale Barney presiding

In attendance:

Voting Directors - Scott Berry, Barry Clause, Lori Dacier, Barbara Dolyak, John Dow, Tim Jennings, Gili Lushkov, Mary Paquette, Curtis Payne, Alice Schori, Jim Spaulding, Peter Thurber

Ex - Officio Directors – Dale Barney, David Beaufait, Michael Paine, Mike Samson

Interested community members – Chris Dow, Geraldine Osgood, Christopher Partain, Denis Salvail, Laura Smith,

Not in attendance - Carolyn Barney, Karen Gray, Ed McGee, Sean Murphy

### **Minutes**

Peter Thurber moved to approve minutes from June 13, 2016 as amended. Second by Mary Paquette. Unanimously approved.

### **Committee Report Summaries**

#### **Finance**

Mary Paquette reports the Balance Sheet reflects a total of \$61,915.35 in our checking account. A deposit has been made since the report was printed and should now total \$62,915.35. Profit & Loss shows a net income of \$54,843.72. Profit & Loss Budget vs. Actual reflects that we are behind in anticipated collections for contributions by ~\$12,000.00. Lori Dacier moved to approve the finance reports. Second by Barry Clause. Unanimously approved.

#### **Construction/Building**

Mike Samson reports progress payments will be made during construction period. The request for payments is based upon parts completed under the contract. Payments will only be made when USDA signs off on what has been completed and the submittal comes back to us. We will make payment and then receive reimbursement from USDA or payments will be made directly by USDA. John Dow reports construction has started. We have an engineering firm named S. W. Cole performing our soil and site work testing. Tim Jennings will be our liaison between the contractors. Tim Jennings reports the soil sample testing will cost ~\$7,500.00 to \$10,000.00. We will have a standard construction budget format and it will be kept in real time. The report will be handed out during future meetings. All change proposals from the contractors will be handled through the construction committee. There are trees in the front of the property we would like to take down. The expense is ~\$4,800.00. As of now we have decided to hold off on cutting them down, and will ask around for other quotes.

#### **Fundraising**

Mike Samson reports that the loan closing with USDA has gone forward. All paperwork so far has been approved by the USDA.

#### **Staffing**

None to report at this time.

#### **Other business**

Peter Thurber reports we are now transitioning into the operational component of this project. Right now we have three subcommittees in the works and include: Operations Planning Committee, Technology and Equipment Committee, and Recruitment Committee. In developing these committees there are several parameters we will aim to address. John Dow moves to authorize the aforementioned committees to execute their duties. Second by Jim Spaulding. In addition, John Dow moves to give the Operations Planning Committee the ability to make purchases up to \$5,000.00 per item with approval by finance. Second by Jim Spaulding. Unanimous approval. Peter Thurber reports since the next phase is underway, we will need additional volunteers to man these committees. We are planning a board retreat for the month of September so that we can develop further planning. At this moment we are in need of electing additional board members as well. We lack representation from Orange and Dorchester. Scott Berry moves to apply for membership to Bi-State Primary Care Association and to appropriate funds of \$1,426.00 to cover the fee. Second by Lori Dacier. Unanimous approval. Scott Berry reports this membership is a great wealth of resources as we proceed in the next phases of our plan.

Lori Dacier moved to adjourn meeting. Second by Tim Jennings. Unanimously approved.

Respectfully submitted by  
Lori Dacier, Secretary