

**Mascoma Community Healthcare**  
**Location: Cardigan Mt. School, Cafeteria**

**Minutes of the meeting of the Board of Directors**  
Dale Barney presiding

November 9, 2015

In attendance:

Voting Directors - Carolyn Barney, Scott Berry, Barry Clause, Lori Dacier, Barbara Dolyak, John Dow, Tim Jennings, Mary Paquette, Alice Schori, Jim Spaulding, and Peter Thurber

Ex-officio Directors - David Beaufait, Michael Paine, Mike Samson, Dale Barney,

Interested community members - Ben Harris, Janice Knapp, Victoria Mauer, Chris Partain, Denis Salvail, Philip Salvail, Bruce Shinn, and Andrew Ware

Not in attendance - Karen Gray, Gili Lushkov, Ed McGee, Sean Murphy, Curtis Payne, Linda Von Reyn

**Approval of Minutes -**

Minutes from October 12, 2015 meeting were recommended for ratification and amendment before acceptance. Motion recommended by Thurber, seconded by Paquette, and carried with none opposed. Collectively, as a board, actions from October 12, 2015 meeting were ratified because a lack of quorum was not discovered until the minutes were prepared. Motion to approve the actions and decisions made at the last meeting on October 12, 2015, which were not valid due to lack of quorum.

**Committee Report Summaries -**

**Finance** Committee (Paquette reporting) - Reconciliation summary shows our accounting matches bank statements. \$4360.16 in outstanding checks needing to be cleared. Balance sheet goes to November 4, 2015. No bills received. Net income is \$78,032. We are short \$67,000 in contributions but are still receiving additional gifts. Motion made by Paquette to pay \$3,600 to pay accountant for tax filings for 2015. Motion seconded by Schori. Motion carried with none opposed. Motion made by Paquette to allocate \$5,700 for additional engineering charges. Motion seconded by Berry. Motion carried with none opposed. Berry moved to allocate \$2,000 retainer for legal representation. Paquette seconded motion. Motion carried with none opposed. Dacier moved to accept financial statements. Motion seconded by Thurber. Motion carried with none opposed.

**Construction/Building** committee (Dow reporting) - Committee met October 23, 2015 to discuss RFQ's for the nine bidders. Timeline is to get project out for bid in December 2015, but will look more towards January 2016. Still will be on track for April 2016 construction. We have been given new USDA representation. USDA is still on board with our list of qualified bidders.

**Fundraising** committee - (Samson reporting) - Bank has agreed to finance for land, however we still need to have a lawyer in place to receive the proposal from bank. Progress needs to be in place by December 1, 2015. Corporate giving still needs to go out including Hypertherm and Wal-Mart. Still need \$250,000 total from all sources. (Carolyn Barney reporting) - \$5,390 has come in from letter mail-out. Mail house did not give us P.O. boxes in list and will be sent out accordingly. We have raised \$347,000 in one year.

**Staffing** committee - (Berry reporting) - Job descriptions are on the website. So far we have received Letters of Interest (LOI) from 3 potential candidates. Send anyone interested to the website to get job descriptions. We would like to solicit an advanced practice nurse. Several interested parties have expressed that they would like the practice model established. No ad has been placed yet. Website is a priority at this time. Berry indicated that he should be receiving LOI's from dentist as well as behavioral health specialists.

**Other business** - Berry introduced Ben Harris, who represents the state of New Hampshire, Division of Public Health. There is a possibility to use the state website for recruitment and fundraising. Jennings would like to approach small businesses in Enfield to get them involved with clinic.

Motion made to adjourn meeting by Berry, seconded Barney, D.