

## **Mascoma Community Healthcare**

### **Minutes of the meeting of the Board of Directors**

October 12, 2015

Peter Thurber presiding

In attendance:

Voting Directors- Scott Berry, Barbara Dolyak, Tim Jennings, Sean Murphy, Mary Paquette, Alice Schori, Jim Spaulding, Peter Thurber

Ex-officio Directors- David Beaufait, Michael Paine, Mike Samson,

Interested community members-Eliza Grainger, Ben Harris, Chris Partain, Andrew Ware

Not in attendance- Carolyn Barney, Dale Barney, Barry Clause, Lori Dacier, John Dow, Karen Gray, Gili Lushkov, Ed McGee, Curtis Payne, Linda Von Reyn

### **Approval of Minutes-**

Revised minutes from August 10 meeting was approved. (Motion made by Schori , seconded by Paquette)

Minutes of the September 14 meeting were approved. (Motion made by Schori, seconded by Spaulding)

### **Committee Report Summaries-**

**Finance** Committee (Paquette reporting)- Reconciliation detail with ending balance of \$37,171.15 in checking account with no bills waiting for payment. Balance sheet after receiving bank statement and reconciliation sheet shows \$39,000 in cash and accounts payable of \$1,900 bringing total down to \$37,271.20. No invoices waiting to pay. Profit and loss of this fiscal year show contributions of around \$90,000 and net income of \$81,000. Because expenses and contributions were lower, budget is short \$4,500. (Samson reporting) There are some expenses that we should unencumber and encumber until they are needed. Sheets have been provided to show the actual monies to unencumber and encumber. Total amount to unencumber is \$114,589.30 and total to retain encumbered is \$14,538.94. (Motion made by Berry to unencumber \$114,589.30 and to retain encumbered amount of \$14,538.94 seconded by Schori, motioned carried)

**Construction/Building** committee (Samson reporting)- Horizon still needs to perform lot survey. Deadline for Request For Qualifications (RFQ) has passed and list of those who have expressed interest are on a list printed for handing out. All RFQ packages from interested parties have been received and will be reviewed by the board at a date to be determined.

**Fundraising** committee- (Samson reporting) \$65,000 in pledges is supposed to come in the next 60 days. Met with Bank of New Hampshire and they have authorized 70% of cost of land. Total price of land is \$79,500. (Motion made by Paquette to authorize Thurber as Vice Chair to sign addendum of purchase and sales agreement, seconded by Berry and motioned carried) (Motion made by Paquette to authorize Samson to get the paperwork prepared to accept loan from Bank of NH to purchase land, seconded by Schori and motion carried). Teleconference call to be held at 7:30 on October 26, 2015. For FY 2016 \$149,000 in donations from varied sources have been made, primarily individuals. Total amount to date is \$342,063.96 and still need to collect roughly

\$200,000.00. Mass mailing is going out this week and personalized mailings are being made. Additionally would like another \$100,000 from individuals.

**Staffing** committee- (Berry reporting) Job descriptions have been drafted and they are in the process of review by committee. Need to continue getting letters of interest to complete requirements of USDA guidelines. Physician, Dentist, Clinical Director, and Psychiatrist are the key areas needed for meeting of guidelines. Salaries for these positions will be included and will be competitive. Job description and salaries will also be posted to website. (Motion made by Berry to approve up to \$5,000 to solicit letters of interest for key positions necessary for USDA purposes, seconded by Doyleak and motioned carried) Also we should get legal counsel for purposes of information and representation in medical operations.

**Other business-** Grainger is conducting research for a project and may be interviewing individuals

Motion made to adjourn meeting by Paquette, seconded Doyleak.