

Mascoma Community Healthcare

Minutes of the meeting of the Board of Directors

March 9, 2015

Dale Barney presiding

In attendance:

Voting Directors – Carolyn Barney, Scott Berry, Barry Clause, John Dow, Sean Murphy, Mary Paquette, Jim Spaulding, Pete Thurber

Ex-officio Directors – Dale Barney, David Beaufait, Mike Samson, Alice Schori

Not in attendance – Karen Gray, Ed McGee, Michael Paine

Excused – Lori Dacier, Barbara Dolyak, Gili Lushkov, Linda Von Reyn

Interested community members – Philip Salvail, Courtney Walker

Approval of Minutes –

Minutes of the February 11th meeting were approved as presented. (Motion made by Clause, seconded by Dow.)

Committee Report Summaries –

Finance committee (Paquette reporting) – Financial statements were passed out and copies are filed with these minutes. Lists of transactions have been condensed into categories for less confusing presentation. Another wire payment of \$25,000 has been received, and two more, of \$50,000 and \$25,000 should be coming soon.

Financial policies were reviewed by the committee, and a revised version of policies was presented, including a requested change to \$500 for the minimum amount requiring two signatures. A motion was approved to accept the policies as presented. (Motion made by Paquette, seconded by Thurber.)

A motion was approved to accept the financial report. (Motion made by Paquette, seconded by Berry.)

It was announced that 501(c)3 status has been granted! Paquette requests that donations now be sent directly to MCH.

Building committee (Berry reporting) – A work group met a couple of times to wrestle with our dissatisfaction with the cost and configuration of Lavallee's plans. Switching to another architect would cause a delay, but not necessarily much more than having Lavallee redo it. Randy Cole from Stratton Brook Associates, designer of the Bristol Mid-State Health Center resubmitted a proposal for architectural services. The proposal and a suggested floor plan were presented. Cole has expressed willingness to work with Adam Cohen to produce an energy efficient plan if that route is chosen. Thurber asked how Cole can offer a bigger space at lower cost. Samson replied that Lavallee's plan involved a bigger profit margin, too many angles, a fire suppression system (that Cole doesn't recommend for buildings not on a municipal water system), and more built-in contingencies. Beaufait asked about insurance implications of not having sprinklers. D. Barney responded that annual insurance cost may be 10-15% higher without sprinklers.

A motion to terminate the letter of intent with Lavallee and pay the bill for schematics and reimbursable expenses (total invoice of \$37,928.84) was approved. (Motion made by Berry, seconded by Dow.)

A motion to proceed with hiring Stratton Brook Associates as architect and to charge the building committee with negotiating a contract and to bring it before the board was also approved.

(Motion made by Berry, seconded by Dow.)

Fundraising committee (Berry reporting) – A prioritization exercise was handed out. This is a list of possible services to be provided by the clinic, all of which are desirable, but not all of which can be afforded at the start-up phase. All board members were asked to fill in the checklist at the end to rank the importance of services to be included immediately or in the future. Copies will be sent to those members who were unable to attend this meeting. Discussion indicated that services or facilities likely to be deferred to sometime in the future include x-ray, full lab services (as opposed to CLIA-waived tests), community room, fitness center, and possibly physical therapy. Walker urged us not to forgo the services of a phlebotomist.

The CDFA Letter of Intent process was completed, meaning that MCH has been approved to apply for funds. We will be competing with almost 40 other groups for a lower-than-usual pot of money. Application is due April 26.

Trinet Evaluation Report – the 68-page financial workbook was completed and the consultant is taking it for review, so this should be wrapped up by the end of the week except for a market study. Samson and Berry say the exercise was very useful and worth the fee (up to \$14,000). Clearing house approval from the State of NH (required by USDA) was received, with some conditions regarding site plan and environmental/wetland concerns.

A new version of the Release from Declaration of Protective Covenant was presented with several changes demanded by one neighbor. It will still be reviewed by his lawyer and may be further amended to limit parking on the north side to 12 vehicles. A motion to accept the current draft version as presented was approved. (Motion made by Berry, seconded by Dow.)

Other Business –

Dow apologized that things didn't work out with Lavalley but was assured by others that there was no way to predict this ahead of time.

Next Meeting –

Monday, April 13, 2015, 7pm, at Canaan Hall.

Respectfully submitted,
Alice Schori, Secretary