

Mascoma Community Health Care, Inc.

Executive Committee Report for April 10, 2017

Continuing Efforts

The Executive Committee continues to meet weekly and operated via email to accomplish our work.

This work remains focused on the intersection with the other standing committees and providing direct feedback on any operational considerations to their work. Fundamentally the committee is acting as a forum and clearing house for decisions and actions.

Actions Taken

1. Completed hire of physicians.
 - a. Two 0.5 FTE physicians now under contract.
2. Planning for Board Retreat
 - a. Moved to April 22nd. Agenda forthcoming
3. Operational Policy Discussions
 - a. Collaborated with other committees.
 - b. Discussions regarding clinic schedules
 - c. Completing staff benefits package
4. EHR stand-up:
 - a. eClinicalWorks roll out is underway
 - b. Technology needs discussed to complete roll out
5. Continued discussions with all other Standing Committees
 - a. Finance: sliding scale selection, budget planning
 - b. Recruitment: Review staffing plan and hiring process strategy
 - c. Nominating: Discuss ongoing search approach
 - d. Development: Discussion of logistics for first open house and new patient days
6. Continued updates and coordinate operational needs with Special Committees
 - a. Technology and Equipment: Service Line Priority discussions, specific equipment needs being identified and passed along.
 - b. Building: Shift of resources and updates of progress for priority discussion
7. Discussions about standing up remaining Committees
 - a. Building and Tech and Equipment will be merged into Physical Plant and Equipment Committee shortly after full completion of building and initial deliveries.
 - i. Will coordinate timing and personnel with these committees
 - b. Most members contacted for these committees
 - i. Quality and Safety, Health Care Advisory, Ethics, Human Resources
 - ii. Stand up begins after Retreat. And prior to May meeting.